

Sullivan County NH

Type of meeting: Board of Commissioners Meeting Minutes
Executive Session Agenda 3.c.

Date / Time: July 19, 2005; 3:10 PM - Business Conference Room

Place: Unity County Complex, Nursing Home, Business Conference Room – 1st Flr.

ATTENDEES: Commissioner Donald Clarke - *Chair*, Ben Nelson – *Vice Chair* and Ethel Jarvis – *Clerk*; Ron McPhall – *Dietary Director*; Courtney Marshall - *Nursing Home Administrator*, Peter Farrand - *Human Resources Director*; Sharon Johnson-Callum (*minute taker*).

3:08 A motion was made by Commissioner Nelson to go into executive session per RSA 91-A:3.II.b. Commissioner Jarvis seconded the motion. There was no discussion. A roll call vote was taken. The motion carried unanimously.

Group left Recreational Room to reconvene in the Business Conference Room.

3:10 County Manager discussed problems with the prospective food service vendors not wanting to do sales with the County until contract with Fitz Vogt terminated. Mr. McPhall noted there were two vendors in the area: Sysco and PFG. He discussed the differences between the two. Mr. McPhall distributed a report to the County Manager and Commissioners and discussed items of concern. The Food Service Dietician quit. They were paying \$34,000 in contract with Fitz Vogt. They anticipate finding one at less cost. The County Manager recommended the County hire a dietician. Mr. McPhall has a few candidates. He suggested County take over other services that include purchasing and terminate the Fitz Vogt Associates contract. Commissioner Jarvis asked a few items on Mr. McPhall's report. She also noted she has received calls to note they like Mr. McPhall as the new Food Service Director, and she has never received calls like that previously. The County Manger recommended, as they have a more than adequate Food Director, with the current dynamics - it will hold him back, as CM I love to let people go and run w/their capabilities. Chomping at the bit, once we go into self controlled area we will have better morale and better purchasing. Feels there will be better lines of communication.

Clarke paying for same service twice - that's the spin.

Genesis will do purchasing. County will do accounting.

Will hire a dietician, but if we can't get one Genesis will provide one.

FV has to supply dietician for the time period. Menus, production sheets, temperatures; have copies made of everything will be taken, they submit a bill.

Courtney noted Genesis has contract with Sysco and Sullivan s/be able to get the same discount; CM also noted we have central purchasing

Recommend commissioner exercise volunteer termination clause in the fv contract and instruct

the cm to inform the fv associates to be effective 60 days from August 1st, to terminate October 1st. Courtney noted the fv contract in the budget included a \$34,000 dietician and can move that into the foods services salary line for a dietician. Would have them 24-32 hours dietician, that way they. Comm.'s noted if Cora wants to come on board and if we can fit her in to bring her on. Farrand unsure what she doesn't, but would need to discover duties, write a job description with grade etc..

3:46 A motion was made by Commissioner Nelson to come out of executive session. Commissioner Jarvis seconded the motion. There was no discussion. A voice vote was taken. The motion carried, unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ethel Jarvis".

*Ethel Jarvis, Clerk
Board of Commissioners*

EJ/s.j-c.